

OWC Board of Directors

Job Description

Serving as a Director is a serious commitment and requires significant time and energy to be done well. It is a job and has important duties associated with it in order for the organization to flourish. OWC is a successful, mature and professional organization that requires strong community leaders who welcome the opportunity to be ambassadors of the meaningful work of the OWC. We are looking for community influencers who have a large network and aren't afraid to use it. Champions for watershed health who know that a strong organization is critical to the long term success of the watershed and its residents.



Duties

- Support the vision, mission and goals of the OWC and put OWC's interests first.
- Substantial commitment and active participation in OWC.
- Stay informed of OWC activities through our website, social media, attending events, etc.
- Board members are expected to make a meaningful financial contribution (as able) and contribute to fundraising in order to achieve the Board's annual fundraising goals.
- Share OWC news/events/information with your sector and/or network regularly (e.g. sharing OWC posts on your social media pages, sharing OWC videos/brochures in person, presenting to your sector, distributing emails, etc.)
- Contribute to the OWC blog (e.g. writing blogs, seeking out guest blogs, commenting on blogs, sharing blogs with your network and/or sector).
- Liaise with others in your sector and ensure they are up to date on OWC's activities and have opportunities to get involved, provide input or bring forward ideas/issues, encourage others to sign up for OWC membership, emails, volunteer, etc.
- Assess the Board's performance in achieving its annual goals.
- Respond to email requests to review documents/provide input/ attend an event.
- Assist with organizing the AGM to demonstrate the Board's annual accomplishments.
- Support the staff and respond to requests from staff.
- Represent OWC at events or on committees outside of OWC.
- Participate in the development of the OWC's 3 year Strategic Plan.
- Review and approve the OWC's annual work plan and annual budget.
- Attend 5-6 Board meetings in Lethbridge in person preferably or via teleconference.
- Review documents to prepare for Board meetings.
- Attend the Annual Board Retreat, usually held in December or January on a Friday and Saturday.
- Join a Board Committee or Project Team and actively contribute.
- Ensure proper Governance Policies are in place and followed.

Compensation

As a registered charity Directors are volunteers and cannot be compensated by the OWC. They may be compensated by their organization.

Reimbursement of Expenses

Directors are eligible to be reimbursed for their mileage to and from meetings or events at \$0.505/km.

Directors from a Sector

The OWC recognizes the difficulty in trying to speak for an entire sector made up of many organizations and individuals. Therefore, Directors are expected to bring perspectives from their sector, not “represent” their entire sector. These perspectives are important to have at the Board table.

Members at Large

A Member at Large must be a member of the OWC as an individual. A Member at Large represents the general public, not any particular interest or organization.

Term

A Director serves a 2 year term. They can run for re-election once their term is complete. There is currently no restriction in our bylaws about how many times a person can serve on the Board of Directors.

For more information contact Shannon Frank, Executive Director at Shannon@oldmanwatershed.ca or 403-330-1759.